

PLANNING BOARD MEETING

Tuesday May 22, 2012

Stow Town Building

•	7:00	Call to Order
•	7:01	Review Correspondence and Minutes
•	7:10	Public Input
•	7:20	Planning Board Members' Updates (News and Views, Committee Reports and Work Plan Update)
•	7:25	Coordinator's Report

Appointments

•	7:30	Public Hearing, Stow Ace Hardware <ul style="list-style-type: none">• Modification to Stow Shopping Center Special Permit<ul style="list-style-type: none">○ Comments received from Building Dept and Conservation Commission
•	8:00	Tom Dipersio <ul style="list-style-type: none">• ANR Plan, 370 Hudson Road
•	8:15	Jeff Brem <ul style="list-style-type: none">• Cushing Property – Concept Plan

Discussion/Action Items

•		Annual Election <ul style="list-style-type: none">• Chair• Vice Chair• ANR Plan Endorsements• Voting Associate Member – Effective June 1, 2012• Non-Voting Associate Members• Community Preservation Committee Rep• Master Plan Committee Rep• Elementary School Building Committee Rep• Lower Village Sub-Committee Rep• MAPC and MAGIC Rep• Liaison to Zoning Board of Appeals• Liaison to Board of Health• Liaison to Conservation Commission• Liaison to Stow Municipal Affordable Housing Committee
•		Lower Village Traffic Planning <ul style="list-style-type: none">• Draft Scope from Coler & Colantonio
•		Lower Village Gateway Sign <ul style="list-style-type: none">• Request for funding
•		Derby Woods <ul style="list-style-type: none">• Request for Bond Reduction
•		Arbor Glen <ul style="list-style-type: none">• Request to install patio
•		Center School/Hartley Road Street Lighting
•		Foreclosure properties
•	10 P.M.	Adjournment

CORRESPONDENCE

05/07/12 Email from Dave Coia of Habitech – Final bound and 33 trees have been planted
05/08/12 Email from Highway Department Re: Highgrove Estates (West Acton Road) Drainage
05/09/12 Certificate of Occupancy (40 Homestead Lane)
05/11/12 Letter to Alder, Pollock & Sheehan P.C. re: Meadowbrook Estates Public Records Request
(Check received and records mailed on 05/16/12)
05/11/12 Letter from Building Commissioner/Zoning Officer to Kostas of Stow House of Pizza re: lighting
05/16/12 Email from ZBA – Bill Byron appointed to Comprehensive Permit Policy Task Force
05/16/12 Email from Amanda Bennett re: Fire Department Radio Tower (forwarded to ZBA)
05/16/12 Certificate of Occupancy (79 Dunster Drive)

TOWN BOARDS AND COMMITTEES

05/14/12 ZBA Letter to Dave Coia, Villages at Stow – Installation of Street Light on existing pole on Great Road
06/04/12 ZBA Public Hearing – 219/221 Taylor Road, Request to amend Conversion of 1-family to 2-family Special Permit

AREA TOWN BOARDS AND COMMITTEES

05/08/12 Bolton Planning Board Special Permit for Commercial Solar Photovoltaic Renewable Energy Installation at 125 Still River Road.
06/04/12 Sudbury ZBA Public Hearings
06/04/12 Acton Planning Board Public Hearing – Pine Ridge Farm Lane Residential Compound (366 Pope Road)

PUBLICATIONS

APA Planning Magazine
The Commissioner

LOOKING AHEAD

06/05/12 Planning Board Meeting
• Sprint Wireless Communications Facility Decision – First Parish Church
06/12/12 Planning Board Meeting
• Working Meeting – Lower Village Planning, Flood Plain/Wetlands Overlay
06/19/12 Planning Board meeting

<i>Task</i>	<i>Priority</i>	<u><i>Long Median ShortTerm</i></u>	<u><i>Timeline to begin</i></u>	<u><i>PB Member(s)</i></u>
Zoning Compliance <ul style="list-style-type: none"> Establish Standard Process 	H	S	Complete Process Established	
Lower Village Traffic and Pedestrian Safety Master Plan	H	S	Ongoing	All
Sign Bylaw - Review and update Bylaw <ul style="list-style-type: none"> Review draft document for Lower Village Sub-Committee Design Standards Review area town bylaws 	H	S		Ernie/Brian
CLURPA – Comprehensive Land Use Reform and Partnership Act	H	S	08/10/10	All
Golf Course and Orchard Zoning <ul style="list-style-type: none"> Overlay District? Review EO418 buildout Review Area Town Bylaws 	H	S		Kathleen Lori
Lower Village Zoning <ul style="list-style-type: none"> Set goals Methods to achieve goals Zoning Bylaw Amendments Design Standards 	M	L	Ongoing 02/01/11 meeting with property owners	Steve
Lower Village Common (Create a “sense of place”) <ul style="list-style-type: none"> Report from Lower Village Committee 	M	S		Lower Village Sub- Committee
Planned Conservation Development Bylaw (PCD) <ul style="list-style-type: none"> Allow by Right Designate Open Space First 	M	S		
Review Section 3.9 (Non-Conforming Uses)	M	M		
Adult Entertainment Zone	L	L		
Floodplain Wetlands Overlay District <ul style="list-style-type: none"> Review Floodplain Studies 	L	L	Ongoing	

Special Permit Review

Kathleen	Arbor Glen
	Meeting House at Stow and Faxon Farm
Ernie Dodd	Bose Corp.
	C.W. Fuels
Steve Quinn	Center School Add/Reno
	Stow Community Recreation Park
	Hillcrest Ave. Wireless Service Facility
Lori Clark	Wheeler Road Wireless Service Facility
	Post Office and Gymnastics Club
	First Parish Church Wireless Service
Lenny Golder	Lower Village Place (Stow House of Pizza)
	Gleasondale Mill Wireless Service/New Cingular Wireless/Omni-Point